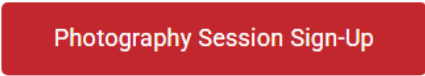


ONLINE SCHEDULING INSTRUCTIONS FOR FAMILY APPOINTMENT SETTING

Go to the Universal Church Directories website www.ucdir.com .

- You may also call one of the contact persons listed below to schedule your appointment.

CLICK this box:



On the top right of the screen.

Next: In this pop-up box –
Enter your church code **mo387**
Enter your church password **photos**
Click on the **Enter** button

Login

Church Code:

Church Password:

Next: **Click** on the desired photography date.

Date	Remaining Time Slots
Thursday, 20th Mar 2025	33
Friday, 21st Mar 2025	33
Saturday, 22nd Mar 2025	31
Monday, 24th Mar 2025	34
Tuesday, 25th Mar 2025	34

Click on the Reserve Time button beside the desired photography appointment time.

Thursday, 20th Mar 2025	
Time	Reserve Time
02:00 pm	
02:12 pm	
02:24 pm	

Enter the appropriate information in all required fields (indicated by the asterisk)
Click on the Schedule Appointment button at the bottom of the screen to reserve the photography appointment time in your family's name.

* If you have more than six family members being photographed, please reserve two appointments consecutively (such as 6:00 and 6:10). **Print** the next screen to use as a reminder of your family's photography appointment. You will receive an emailed reminder of your appointment date & time.

Thursday, 20th Mar 2025

Time:	02:00 pm
Number in Family:	1 *
First Name:	First Name *
Last Name:	Last Name *
Street Address 1:	<input type="text"/>
Street Address 2:	<input type="text"/>
City:	<input type="text"/>
State:	Select State ▼
Zip Code:	<input type="text"/>
Telephone:	<input type="text"/> *
Email:	<input type="text"/> <small>Email addresses are for reminder use only.</small>

* - required field

To make changes to your scheduled appointment please contact one of the following parishioners:

Charlene Eisterhold	573-301-5692
Joyce Neuner	573-619-6167
Joanie Schwartze	573-619-9158